Kentucky Information Technology Standards (KITS)

Full KITS Report - Word Search

EAS Code	EAS Category Name	Standard	KITS Category Code	KITS Domain > Area > Category	KITS Description	Approved Products	Date	
10005	Project Management Framework	A project is defined as a temporary undertaking for a specific purpose that creates specific, unique results. This Framework will assist agencies within the Commonwealth with the management of their projects to help assure successful completion on time, within budget and that they meet the specific requirements identified. The Framework organizes project management into five tightly integrated, repeatable phases that take place throughout a project's life cycle that must be applied in all Commonwealth IT projects. These phases include: • Initiate Phase. Project Initiation activities occur before the project actually begins and answers the questions why, what and how. Why the project needs to occur, what the project will produce and how the desired product will be developed. Successful projects establish well-defined business goals, objectives and measures of success. • Plan Phase. Project Planning activities translate the high level concepts defined during Project Initiation into product requirements that in turn establish the scope of the project. Once the project scope is defined, project planners develop the project schedule and estimate project cost. Project Planning also involves defining the project organization and communication structures and developing the management processes that will be used throughout the project. • Execute Phase. Project Execution activities involve coordinating	B10.813.538	General Government > Support delivery of state services > Program / Project Management	Defines the set of capabilities to manage and control a particular effort of an organization. This includes intra-agency work.		**Effective:** 9/15/2003 **Revised:** 11/18/2009 **Reviewed:** 6/17/2015	

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10005		resources to complete the work defined in the project management plan to satisfy the project: people are working on their assigned tasks, project manager and/or team leads are checking on the progress, status reports are being distributed to the stakeholders and sponsor in accordance with the Communication Plan, the project team is keeping an eye on assigned risks, and so forth. • Monitor and Control Phase. Monitor and Control activities involve tracking, reviewing and regulating the progress and performance of the project; identify any areas in which changes to the plan are required, and initiate the corresponding changes. • Close Phase. Project Closeout activities include obtaining formal acceptance of the project, documenting lessons learned throughout the project and organizing project documentation for archiving. Each of the above phases is composed of a series of project management processes, which are described more fully in the Enterprise Project Management Framework. The Commonwealth Office for Technology (COT), Office of Enterprise Technology is responsible for maintaining and updating the Enterprise Project Management Framework. Although the Framework organizes project management processes sequentially, each process is interrelated and should be conducted iteratively as multiple processes interact. In addition, the Framework describes activities that are typically performed to complete each process. The project manager must assess the characteristics of their specific project and determine the project management processes that are required for each phase.					

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10100	Project Management Software		A02.027.319	Application Components > Process Automation and Management > Project Management	Software that provides capabilities for cost estimation and planning, scheduling, cost control and budget management, resource allocation, collaboration, communication, quality management and documentation or administration systems, which are used to deal with the complexity of large projects.	• Microsoft Project • Open Workbench	**Effective:** 9/15/2003 **Revised:** 2/16/2011 **Reviewed:** 6/17/2015	
10200	Project Management Information System		A02.027.319	Application Components > Process Automation and Management > Project Management	Software that provides capabilities for cost estimation and planning, scheduling, cost control and budget management, resource allocation, collaboration, communication, quality management and documentation or administration systems, which are used to deal with the complexity of large projects.	• Clarity • Microsoft Project Server	**Effective:** 9/15/2003 **Revised:** 7/1/2008 **Reviewed:** 6/17/2015	